## ## Introduction

This guide will teach you how to create and assign Admin Users and Admin User Groups. An Admin User is simply a user created at the organization level. Admin Users and Admin User Groups can only be created within a Seller Application.

An Admin User and a Buyer User only truly differ based on the [Security Profile](https://documentation.ordercloud.io/platform-guides/authentication/security-profiles) assigned to them, so an Admin User can be given the same roles to do what a Buyer User can do and vice versa. However, it is intended that Admin Users will perform admin level activities such as managing the organization’s catalog, while a Buyer User will perform buyer level activities such as creating and submitting orders.

Admin User Groups exist to organize Admin Users at a group level so multiple Admin Users can be assigned to one specific Security Profile, instead of having to assign that Security Profile to each individual user.

## ## 1. Create an Admin User

<div class="api-reference">API Reference: [Create an Admin User](https://documentation.ordercloud.io/api-reference#AdminUsers\_Create)</div>

```

POST https://api.ordercloud.io/v1/adminusers HTTP/1.1  
Authentication: Bearer put\_access\_token\_here  
Content-Type: application/json

{

"ID": "adminuser",

"Username": "adminuser01",

"Password": "password",

"FirstName": "admin",

"LastName": "user",

"Email": "demo@demo.com",

"Phone": "000-000-0000",

"TermsAccepted": null,

"Active": true,

"xp": null

}

```

<div class="note">If you don’t provide an ID, OrderCloud.io will automatically create a randomly generated one for you. The same is true for any endpoint. Learn more about this Basic API Feature [here](https://documentation.ordercloud.io/platform-guides/basic-api-features/conventions#WriteableIDs).</div>

## ## 2. Create Admin User Group

<div class="api-reference">API Reference: [Create Admin User Group](https://documentation.ordercloud.io/api-reference#AdminUserGroups\_Create)</div>

```

POST https://api.ordercloud.io/v1/usergroups HTTP/1.1  
Authentication: Bearer put\_access\_token\_here  
Content-Type: application/json

{

"ID": "adminusergroup",

"Name": "Admin User Group",

"Description": "An admin user group",

"xp": null

}

```

## ## 3. Assign Admin User to the Admin User Group

<div class="api-reference">API Reference: [Assign Admin User to Admin User Group](https://documentation.ordercloud.io/api-reference#AdminUserGroups\_SaveUserAssignment)</div>

```

POST https://api.ordercloud.io/v1/usergroups/assignments HTTP/1.1  
Authentication: Bearer put\_access\_token\_here  
Content-Type: application/json

{

"UserGroupID": "adminusergroup",

"UserID": "adminuser"

}

```

## ## Conclusion

Congratulations! You have successfully created an Admin User, created an Admin User Group, and assigned that Admin User to the Admin User Group. Looking to create a user or user group within a buyer organization? Check out the [Create And Assign Users And User Groups](https://documentation.ordercloud.io/use-case-guides/buyer-and-seller-organization-management/create-and-assign-users-and-user-groups) guide.